



☆☆ Unit 62

I'd like to thank everyone for coming

A CONVERSATION • 實用對話

Hi, everyone.

I'd like to thank everyone for coming today and for being here on time. I appreciate your punctuality as we discuss our quarterly results and strategic plans. Today's agenda includes a review of our performance, key project updates, and our goals for the next quarter. I encourage active participation to ensure a productive session. Thank you again for taking the time to attend. Let's work together to make this meeting productive and efficient.

B LANGUAGE FOCUS • 學習焦點

• Welcoming 歡迎詞

- Thank you for taking the time to attend today. (感謝大家撥空參加今天的會議。)
- I appreciate everyone being here on time. (感謝大家準時出席。)
- I'd like to thank everyone for coming today. (感謝各位今天前來參加。)
- *Good morning, everyone. I'd like to thank everyone for coming today.*
(各位早安。感謝大家今天能夠出席。)
- *I appreciate everyone being here on time. Your punctuality helps us make the most of our meeting.*
(感謝大家準時到場。你們的準時讓我們能充分善用這次會議。)

C WORDS & PHRASES • 詞彙片語

1.	(be) on time		(phr.) 準時
2.	appreciate	[ə'priʃi,et]	(v.) 感激, 感謝
3.	punctuality	[ˌpʌŋktɪ'ʌləti]	(n.) 準時, 守時
4.	quarterly	['kwɔ:təli]	(n.) 季度的
5.	strategic	[strə'tidʒɪk]	(adj.) 策略性的
6.	agenda	[ə'dʒendə]	(n.) 議程
7.	performance	[pə'r'fɔ:məns]	(n.) 表現, 績效
8.	participation	[pɑ:tɪsɪ'peɪʃən]	(n.) 參與
9.	productive	[prə'dʌktɪv]	(adj.) 有成效的, 有生產力的
10.	efficient	[ɪ'fɪʃənt]	(adj.) 有效率的, 效率高的